

SCHOOL IMPROVEMENT PROCESS

School Improvement Plan

Focus Area Educational Issues, Strong Academic, Developmental Programs  
 Area Needing Improvement Student learning  
 Improvement Goal Faculty and administrative staff will create a learning environment supporting each child to reach his/her fullest potential.

Activities/Strategies	Responsible Party	Timeline		Evidence of Implementation
		Start	Complete	
1.) Write and implement a curriculum guide for each subject/each grade level	Faculty, Principal	2006-2007 school year	2008-2009 school year	The guide will be utilized by all teachers as observed by the principal, given to new, incoming teachers to follow, and published for school families
2.) The principal will monitor the implementation of the curriculum guide	Principal	2008-2009 school year	On-going	Curriculum being taught follows goals within curriculum guide as evidenced by principal observations and meetings with faculty
3.) Develop and implement a schedule to update learning materials, texts, visual aids, and manipulatives according to curriculum goals per subject area.	Principal, Faculty	Fall 2008	On-going	Updated learning materials in classrooms

4.) Implement Riverside Writing Assessment Program to be followed by implementation of an appropriate writing program	Principal, Faculty	2009	2010	Riverside Writing Assessment utilized. Utilization of an appropriate writing program.
5.) Continue to increase the use of cross-curricular activities	Principal, Faculty	Fall 2008	On-going	Principal observations, teacher goals/portfolios
6.) Follow Archdiocesan academic time allotments	Principal, Faculty	On-going	On-going	Teachers/Students Schedules
7.) Provide additional extra-curricular activities utilizing parents, parishioners and resources outside the faculty	Principal and resources outside the faculty	Summer 2008	On-going	Students are actively participating in additional extra-curricular activities
8.) Provide professional development to improve instruction	Principal, Faculty	Fall 2008	On-going	Principal observations, faculty meetings

How will you assess that you have achieved the Improvement Goal?

- Curriculum guide will be utilized by faculty; shared with school families
- Faculty and administration will assess the status of learning resources.
- Faculty and administration will assess writing samples through the Riverside Writing Assessment program, and adjust writing program as necessary to enhance students' writing abilities.
- Faculty and administration will assess their use of cross-curricular activities, sharing ideas in faculty meetings.
- Principal will assure that schedules are in line with Archdiocesan time allotments.

- Faculty, administration, resources leading the extra-curricular activities, students and parents all will share feedback as to the effectiveness of extra-curricular activities as to student learning.