

SCHOOL IMPROVEMENT PROCESS

School Improvement Plan

Focus Area Safe and Secure Environment
 Area Needing Improvement School and Student Safety and Security
 Improvement Goal Administration, Faculty and members of the Board of Education Committee on School Safety will develop and implement school safety and security procedures

Activities/Strategies	Responsible Party	<u>Timeline</u>		Evidence of Implementation
		Start	Complete	
1.) Create two-way communication from classroom to office	Facilities Manager and Finance Committee	Summer 2008	2009	Installation and implementation of communication equipment
2.) Addition of telephones to MRC and second floor	Facilities Manager and Finance Committee	Summer 2008	2009	Installation and education of use on communication equipment
3.) Revise the Emergency Plan to include the following: A visitor's policy	Principal, BOE, Faculty, Staff, Parents, Students	Summer 2008	Fall 2008	Visitors and staff are educated on procedure for checking in/out. Visitors and staff wear identification badges.
4.) Revise the Emergency Plan to include the following: Codes for emergencies	Principal, BOE	Summer 2008	Fall 2008	Faculty and staff are trained to interpret codes and enact appropriate procedure
5.) Revise the Emergency Plan to include the following: Lock-down procedures	Principal, BOE, Faculty, Staff	Summer 2008	Fall 2008	Drills

How will you assess that you have achieved the Improvement Goal?

- The school will have implemented a plan to insure the safety and security of the students, faculty, and staff of Christ the King School.